



Health and Safety Coordinator for *Summer of Sonnets*

Timeframe: June 21 to August 7 (7 weeks)

Location: Montreal and remote

Salary: \$560/week (approx. 35 hours/week)

Application Deadline: June 4 at 5pm

****Candidate must be eligible for Canada Summer Jobs program****

Founded in 1988, Montreal's Repercussion Theatre is best known for its annual Shakespeare-in-the-Park summer tour. This year's *Shakespeare-in-the-Park: Summer of Sonnets* will involve both in-person and digital offerings. As a professional theatre company and non-profit arts organization, our core values are artistic excellence, social relevance and accessibility. Repercussion Theatre is committed to equity and diversity in its exploration of classical theatre in today's world, and so we encourage applicants from all cultural backgrounds, abilities and gender identities to apply.

The Covid Safety Coordinator will support the implementation of Covid-19 safety procedures for our Shakespeare-in-the-Park team and liaise between the production team and management. This person must be a strong communicator and be comfortable being a bridge between multiple teams. Reporting to the the General Manager (GM) and the Production Manager (PM), the Covid Safety Coordinator will be responsible for the following tasks:

- Assist in the creation of a Covid-19 safety policy in line with CNESST guidelines for the performing arts sector, with guidance from a safety expert hired by Repercussion
- Be the point person for Covid-19-related questions and concerns for the cast and crew during rehearsal and touring period; hold regular open hours for team members to check in individually; pass along concerns to the PM or GM as appropriate
- Carry out daily staff health questionnaires during rehearsal and tour periods
- Keep a log of Covid-19 incidents when a team member may have been exposed and report them to the GM and PM
- Enforce social distancing and safe gathering practices among audience members at performances
- Oversee and assist with cleaning protocols during rehearsals and at performances
- Liaise with the communications team as needed

The Covid Safety Coordinator will need to be present at on-site performances around the Island of Montreal during the tour, July 21 - August 7. Must be available evenings and Saturdays during the tour. Work prior to the tour will be a mix of remote and on-site.

Cell phone with data is preferred to facilitate communications between teams while on-site (Repercussion may be able to cover data fees; to be discussed). Driver's license preferred but not mandatory.

Eligibility

Please note that applicants must be eligible for the Canada Summer Jobs program by meeting all of the following criteria:

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment; and
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

Bilingual (English and French) applicants will be given priority.

Please email a cover letter and resume to Linnea Jimison, General Manager at hr@repercussiontheatre.com by **Friday, June 4 at 5pm**. We thank all applicants for their interest; however, only candidates selected for an interview will be contacted.